
Guests:

- Jade Smith and Jennifer Belichesky – Report from the Student Affairs Staff EXP Committee
  - A task force pulled together to look at Staff Survey data and come up with recommendations
  - Areas of interest:
    - Didn’t understand fully what the answers meant – so they wanted to dig deeper
    - Launched own Student Affairs survey tool and presented to the management team.
      - Majority of division is Gen X and Millennials, a lot of people are taking care of kids and/or parents
      - People are dedicated to work, but would like to feel there is more communication, transparency. Feel there isn’t a lot of opportunity to work with other colleagues in the division
    - Solidified the task force and it is now a standing Student Affairs committee
    - Sub groups: Professional development, social engagement, policy and infrastructure, communication, surveys and assessments – division is surveyed on a regular and ongoing basis (every two years)
      - Created a staff portal that has names and pictures so that staff know everyone. All divisional communication goes through the portal. People are starting to feel like they know what is going on within the division.
      - Workshops on Cultural Consciousness – all-day workshops with staff to have important conversations on self-awareness, interculturalism and cultural diversity
      - Staff Orientation – how are we onboarding, how much information are we providing? Will provide two staff orientations, plus monthly workshops. Provides opportunities for professional headshots
      - Every May they send out a committee interest form and people can indicate interested in getting involved. Committees have diversified.
      - Jingle and Mingle Holiday Party – everyone comes together at the Loft
      - It’s a Wrap – May end of year celebration

Old Business:

- Update on Social Justice Committee
Community Service: Looking at Feed the Hungry to assist during breaks when students are unavailable to help. Find out which dates/periods they need assistance and publicize to zones/staff. Also looking at Food Pantry – right now what they need the most is donations. Would like us to adopt the pantry for our events. Formalize the partnership with them. Also look at other options for service.

How do we affectively service the needs of staff? Learn at Lunch workshops – pick a topic, come together and give information on particular issues. Ways to get staff interested in these issues a little more knowledgeable. There are also already a lot of wonderful events happening on campus so we want to make sure staff are aware of these events/opportunities

New Business

- Report on meeting with HR
  - Part time staff parking rates have been updated
  - Provided update on Staff Appreciation week and on the staff FB group/page
  - Conversation regarding the budget
  - Conversation regarding equity increase communications
  - Communication Issues – we no longer have the monthly staff senate email to staff – we must roll information into LMU This Week communication

- Update on tailgates
  - Move to one tailgate per semester and roll the spring tailgate into Staff Appreciation Week – consider tying it into a baseball game

- Update on Communication Committee

- Holiday Party
  - Consider moving the event to Malone/Main Campus
  - Hourly employees may not have a supervisor who lets them go for the full length if the event was 2-5.
  - Option: 2 drinks hosted and then cash bar afterward. If we do this – make sure to communicate in advance so people are aware of what is going on
  - This year the party is already booked for 12/8 from 4p-7p in Roski

- Seattle University Staff Senate called us because they liked our structure
  - Consider looking at representation to make sure we cover our populations appropriately
  - Ensuring diversity of members
  - Staggering e-board terms

- Green Line Shuttle
  - Request to see if shuttles can be expanded to Culver City/Santa Monica to service staff/faculty/students who live on the other side of town.

Committee Updates

- Committees to report on on-going projects
  - Signature Events:
• Looking for theme for the holiday party
  o Fellowship
    ▪ October 19 – Women’s Volleyball tailgate
    ▪ Athletics really wants us to reach out to faculty senate to partner with them as well
  o Recognition and Opportunities:
    ▪ HR Benefits fair is coming up – please sign up for a shift
    ▪ Have promotional materials to give away, will give away a postcard with the resource information, will do small raffle to get people involved
    ▪ Can we ask people to sign up for the FB page to get a ticket to participate in the raffle
    ▪ Looking talking points for senators who are standing at the table. Offer people the option to come to our next meeting. Our accomplishments from last year. New committee descriptions.
  o Elections
    ▪ May be difficult to attract different people from different divisions with even stricter communication rules.
    ▪ Waiting for next staff list to assist with zone changes
  o Communications
    ▪ Update on Communication Committee. Co-Chair Berto Solis has left the university and vacated his seat. Co-Chair Melissa Iriarte will work on finding a replacement. She and Staff Senate President Fred Puza will meet with MarComm to review new communication protocols.
  o Social Justice
    ▪ The Social Justice Committee will take feedback from the senate at large about the proposed committee. Staff Senate will vote for approval at the next meeting.
• Senator updates and reports
  o Sponsored Projects Office has started a Grant Writing workshop – launching this fall. Eligibility requirement is based on title
    ▪ 7 sessions half day on Friday mornings (start 10/19). The individuals who are selected will receive a $1000 stipend. Encouraging staff members who would like to participate to apply.