Staff Senate Meeting
December 13, 2017

Guests

• N/A

Old Business

• Report on the Staff Holiday Party
  o RSVP was close to 420 and feedback received so far has been positive
  o As we gear up for staff bbq – we will need more help for such a large event
  o Time frame worked well
  o Need to update the raffle process
  o Need assistance with covering all shifts

• Update on meeting with the E-Board and Rebecca Chandler
  o Update on Staff Appreciation Week – still confirming dates
  o Spoke about communication over staff equity pool and AMI notification
    ▪ Work with division VP or department head to learn more about staff equity pool
    ▪ Asked us what the best way to receive the AMI notifications. Would it be better to receive that notification via mail the same way that faculty receives theirs?
    ▪ Recommendation to mail out AMIs to staff each year

• Update on Shuttle Service
  o Met with Gary Bolton and Mike Wong about the shuttle service
  o Two Issues: 1 ending the service and 2 communication about the service
  o Parking will offer bus passes for at least a year
  o Parking will attend meeting in January and will communicate with those who take it that it will end at the end of the academic year. They will post on the website and send communication via MyLMU
  o Would the people who take the shuttle pay part of the fee to keep the shuttle open?
  o Shuttle was part of the promise made to employees when parking was implemented – how can they remove it now after making that promise?
  o Can they ask for public comment, staff feedback etc? Can they hold off on the decision and invite feedback sessions from staff member or dialogue?
  o There is a rumor that they will limit the parking up the hill across from LMU.
  o Can the Playa Vista shuttle loop up to LMU?
  o Pre-Considering low-cost options for a group of people we don’t know will take the shuttle, but could this social “contract” be broken later as well…
  o Discounted public transportation rates
  o Those who work at Law School who are also required to report to Westchester – is there any opportunity for shuttles for them?

New Business

• Update on conversation with Bill Parham
Spoke about collaborating with faculty to incorporate faculty into our Learn at Lunch events
Looking to have Staff Senate present at Faculty Senate so that those events can be more collaborative
Still looking to

Committee Updates

- Committees to report on on-going projects
  - Social Justice Committee
    - Lorena Chavez from CSA has left the university. We are looking to continue the relationship with food pantry, but we need to connect with the new person
  - Fellowship
    - Baseball tailgate on Tuesday March 20 at 6p game with first pitch. Tailgate will start at 5pm
  - Benefits and Opportunities
    - Computer Loan Lotto – 44 recipients awarded. Should know by Friday if we can extend to alternates (about 20 on alternate list right now)
    - Alternate notification should go out early next week
    - Barbara Bonny – will launch when we get back!
  - Professional Development
    - Met with CPD, HR and VP Intercultural Affairs – talked about the charge of the committee and the scope of what the committee will do
    - Looking to invite Brandon or Dustin to a meeting

- Senator updates and reports
  - International SOS – for anyone who travels abroad for work. Staff are covered with emergency coverage when you go oversees for work/on business. It’s an app you can download – or stop by the Study Abroad office to get a card. Consider adding it to the Staff Senate resource card
  - Law School -