REPORTING SEXUAL MISCONDUCT FLOWCHART

What to do if a student, faculty or staff member tells a faculty/staff member that they experienced sexual or interpersonal misconduct, recently or in the past:

**Student** tells a faculty/staff member that the student has experienced sexual or interpersonal misconduct, recently or in the past

**A colleague** (faculty/staff member) tells a faculty/staff member that the colleague experienced sexual or interpersonal misconduct, recently or in the past

**Faculty or Staff member reports all information received from the student to Public Safety**

**Faculty or Staff member reports all information received from the colleague to the Title IX Coordinator except identifying information (e.g., the name of the colleague)**

**Title IX Coordinator reviews information to determine whether the identity of the faculty/staff member must be disclosed.**

**NEXT STEPS:**
- Public Safety will reach out to the student
- The student will be assigned a Student Affairs Resource Administrator (SARA)
- The SARA will provide the student support and resource information and coordinate interim measures (e.g., academic, housing, work, transportation) requested by the student
- The student receives support and resource information regardless of whether they speak with Public Safety

**IF NAME DOES NOT NEED TO BE DISCLOSED:**
- The Title IX Coordinator will direct the reporting faculty/staff member to provide support and resource information to the individual who experienced sexual or interpersonal misconduct and provide assistance.

**IF NAME MUST BE DISCLOSED:**
- The faculty/staff member will report all information to Public Safety and support and resource information will be provided.
- The individual who experienced misconduct receives support and resource information regardless of whether they speak with Public Safety.

10/9/17