Executive Board Updates

- Staff Senator resignations and promotions:
  - Enrique Sandoval (Administration) and Roberto Aguirre (Administration) have resigned from the Senate
  - Senators voted Trevor Wiseman (Student Affairs) from Alternate to full voting member of the Staff Senate
  - Senators voted to remove Larry Heinan, Loyola Law School representative, since it appears he may no longer be a staff member at LLS and he has not attended a single meeting.

- How do we honor/thank Staff Senators who step down or roll off?
  - The Senate voted that an email from the Staff Senate President would be most appropriate.
    - John Orozco will send Roberto Aguirre and Enrique Sandoval an email thanking them for their service.
    - All senators will be cc’d.
  - The Senate discussed and decided that past senators should be listed on the Staff Senate website.
    - Not only would this honor their service, but it would be useful to have a list of past senators available in the event that we want to tap into this group in the future.
    - Vanessa Arredondo update the website.
      - John Orozco will provide the list of past senators.

- President Burcham’s response to Exec. Board Meeting Follow-up Email
  - On November 11, 2014, the Staff Senate Executive Board met with President David Burcham and Provost Joseph Hellige. On January 8, 2015, John Orozco sent the President a follow-up email on the topic of the senate’s reporting structure. Currently, Staff Senate reports to and meets with Rebecca Chandler in Human Resources and the Executive Board relayed to the President and Provost that there is a concern amongst staff that the senate cannot be a wholly effective representative body if it reports to Human Resources.
  - President Burcham and Provost Hellige proposed that, moving forward, the Staff Senate Executive Board will meet with the President and Provost 2x per semester. The Executive Board will also continue to meet with Rebecca Chandler, but the senate should not consider
itself as reporting to HR. These meetings with Rebecca are opportunities to request information and relay concerns from the staff to HR.

- The proposed meeting structure was discussed and it is agreed that the system may work well if the Executive Board meets with Rebecca Chandler first and then meets with President Burcham.
- John Orozco stressed that we want to make sure that we have substantial conversations when meeting with the President and tasked the Senate with listening to constituents and providing relevant and important issues to the table.

**Basketball Tailgate Recap**

- The Staff Senate hosted a tailgate before the Men’s Basketball game vs. Portland on January 15, 2015.
- This tailgate was a partnership with Faculty Senate and the Staff Senate discussed if we should continue to partner with them in the future.
  - The consensus is that we enjoy partnering with the Faculty Senate and it was great to have faculty attend, many with their families. However, these tailgates cost a substantial amount of money and, if we continue the partnership, we would like to get financial support from them.
- Lane Bove, SVP Student Affairs, contributed $250 toward the tailgate and wants to continue to support them if people actually make it to the game.
- The Senate discussed ways to grow/improve upon the tailgates.
  - Lane Bove suggested partnering w/ Athletics for a half-time contest.
  - Another suggestion is to have Iggy interact with the kids at the tailgate. Maybe have them take polaroid pictures with Iggy that he then signs? Or face painting with the cheerleaders?
  - Maybe the kids can run out with the team or sit at the baseline with the floor seats. This would encourage kids and families to stay for at least part of the game.
- Upcoming: Feb 12th Women’s Basketball vs. Gonzaga, 5-7pm Staff Tailgate and 7pm game.

**Staff Holiday Party**

- Staff Senate hosted the annual Staff Holiday Party on December 5th, 2015 from 4 – 8 p.m. in Roski Dining Hall and the University Hall West Atrium.
- Library feedback
  - Library staff liked that we moved it earlier in the day so that more people could attend. No one would want to attend if it was off-campus or on a weekend.
- There was a suggestion to have it in the middle of the week or have it after Finals Week so that we can hold the event at the Lair or another more central location.
• The date this year conflicted with the ASLMU Christmas Tree lighting but will not next year.

**Staff Senate Budget**

• Each committee will put together a budget for next year so that we can request a budgetary increase by **March 18th meeting**.

**Speakers for Staff Senate Meetings**

• Asked for senator suggestions for meeting speakers:
  
  o Faculty Senate
    - Representative to attend 1 meeting first.
    - Suggestion was made to hold a joint meeting with the Faculty Senate annually.

**Past Staff Senate files/records:**

• In going through archived Staff Senate files, John Orozco found that the issues and concerns of the past are very similar to those we are facing now: endowment for staff housing, concerns that the Staff Senate is just a party planning committee, re-working the committee structure.

• Discovered that there used to be a paid administrative assistant position that supported both the Staff and Faculty senates.

• Did a staff survey and open forum feedbacks with staff.