Welcome to Parent Orientation!
Laying The Foundation: Parent Programs

Jennifer Belichesky-Larson, Ed.D.
Director of Student Success

Parent Programs
The mission of Parent Programs is to develop a relationship with parents in order to foster the growth, development and ultimately, the success of their student at LMU.

Preparation for College: Summer Checklist
- Expectations
- Independence
- Persistence
- Patience
- Tolerance
- Coping Strategies
- Romantic Vision vs. Reality

Our Judicial System
The Judicial Affairs Office provides learning opportunities for students who are found to be responsible for violating the Student Conduct Code. It is the belief of Judicial Affairs that it is a true accountability to ensure that students are truly transformed in their judicial experience.

Key Ingredients of LMU Parent Programs:
- Education
- Communication
- Support

Student Development Model
- Developmental Stages
- Educational Needs
- Professional Development
- Interpersonal Relationships
- Developing Integrity
- Developing Strategy

Understanding the Law
FERPA
This U.S. federal law gives students 18 years of age or older, or students of any age if enrolled in any postsecondary educational institution, the right of privacy regarding grades, enrollment, and even billing information, unless the school has specific permission from the student to share that specific type of information.
Laying The Foundation: Parent Programs

Jennifer Belichesky-Larson, Ed.D.
Director of Student Success
Parent Programs

The mission of Parent Programs is to develop a relationship with parents in order to foster the growth, development and ultimately, the success of their student at LMU.
Key Elements of LMU's Parent Programs:

Education
Communication
Support
Parent Pride

Semester Action Items and Checklist
Informative Articles
Quick Links:
Forms
Academic Calendar
Final Exams Calendar
Local Hotel Information
Parent Pride Articles:

- Safety on Campus
- Faith Opportunities
- Benefits of Campus Involvement
- Seven Strategies for First Semester Challenges
- Fraternities and Sororities and Greek Life
- Oh My!
- Why Study Abroad
- Financial Aid at LMU
Parent Support & Communication

Phone Calls
Emails
Meetings
Student Development Model

- Developing Competence
- Managing Emotions
- Developing Autonomy
- Establishing Identity
- Developing Mature Interpersonal Relationships
- Developing Purpose
- Developing Integrity
What Parent Programs CAN Do
Provide information about student development and how to help your student develop responsibility and accountability to maximize their LMU experience.
Provide a structure for understanding the student and family transitions being made as your student begins his/her college career.
Help you connect your son or daughter to LMU resources that they need to be successful.
What Parent Programs Can NOT Do
Be the on campus parent.

Change the nature of your student.

Change the dynamics of your relationship with your student.

Make your student come to the resources, they have to come on their own.
Understanding The Law

FERPA

This U.S. federal law gave students 18 years of age or older, or students of any age if enrolled in any postsecondary educational institution, the right of privacy regarding grades, enrollment, and even billing information, unless the school has specific permission from the student to share that specific type of information.
FERPA

- Provides a student with the right to see records maintained by the institution.

- Allows a student control over who can access that information.

- Helps protect the student against identify theft and keep unwanted people from accessing information.
Public Information

Name, address, phone number
LMU e-mail address
Date and place of birth
Major field of study
Dates of attendance
Degrees and awards received
Photos or images of students
Most previous educational agency or institution attended by student
Officially recognized activities or sports
Student Access

All information will be posted on your student's PROWL account.

The University regards the relationship between faculty and/or advisor and students to be a professional relationship, and we encourage parents to allow their students to handle that responsibility.

Talk to your student about what information you expect to be shared before the school year begins, and how it will be shared.
Our Judicial System

The Judicial Affairs Office provides learning experiences for students who are found to be responsible for violating the Student Conduct Code.

It is the belief of Judicial Affairs that it is by accountability to one's own actions that the students are truly transformed in their judicial experience.
Preparing for College: Summer Checklist

- Expectations
- Independence
- Patience
- Tolerance
- Coping Strategies
- Romantic Vision vs. Reality
Parent Programs

Jennifer Belichesky-Larson, Ed.D.
Lisha Maddox

Location: Malone Student Center, Suite 201
Phone: 310.338.5252
Email: lmuparentprograms@lmu.edu
Website: www.lmu.edu/parentpride
The Academic Big Picture

Dr. Robbin D. Crabtree, Dean
Bellarmine College of Liberal Arts

Dr. Bryant Keith Alexander, Dean
College of Communication and Fine Arts
Presentation Overview:

- LMU’s educational philosophy
- University organization
- Making sense of the curriculum
- Making and tracking academic progress
- Communication: Parent-Student-LMU
- Special opportunities and support
What is the purpose of a College Education?

**The Liberal Arts College** (17th-21st century)
Formation of cultured, educated individuals in the liberal arts with wisdom enabling them to provide leadership to the larger society

**The Research University** (19th-21st century)
Critical analysis leading to new information, broadening disciplinary knowledge, especially scientific knowledge

**The Professional Schools** (20th-21st century)
Job preparation focused on specific industries: business, education, film & TV, engineering, public relations....

**LMU has roots in the Liberal Arts tradition with faculty also engaged in cutting edge research, and with a focus on preparing students for meaningful and gainful employment, and for performing as ethical professionals who want seek a better society.**
LMU’s Educational Philosophy

LMU’s three-fold educational mission:

- Encouragement of learning
- Education of the whole person
- Service of faith and the promotion of justice

“Cura Personalis”

- Care for the Whole Person: mind, body, spirit
- Care for Individuals in communal relationships

“Women and Men for Others”

- Social responsibility and the common good
- Community engagement and service
The Westchester Campus

- Administration
- Academic Affairs
- Student Affairs
- University Relations
- Business & Finance
Colleges and Schools

- Bellarmine College of Liberal Arts
- College of Business Administration
- College of Communication and Fine Arts
- Seaver College of Science and Engineering
- School of Film and Television
- School of Education

Distribution of the Class of 2019
DEPARTMENTS are units within the colleges and schools that house curricula in a given subject area.

Each Academic Department has one or more MAJORS (degree programs) and MINORS (areas of focus).

The FACULTY reside in Academic Departments and are responsible for developing the curriculum and its requirements, in addition to their roles teaching and mentoring students.

The faculty are the primary ACADEMIC ADVISORS for students; there are also other advising resources.
The Bachelor’s degree requires a minimum of 120 semester credit hours of course work taken from the Core, the major, optional minor(s), and electives. Some programs require more.

This must include at least 45 semester hours of upper-division course work.

A minimum cumulative GPA of 2.0 is required.
The Core and Electives invite students to:

- Explore diverse areas of interest
- Complement and enrich the major
- Pursue a second major or minor(s)
- Take up or continue language study
- Engage creatively by keeping artistic, theatrical, or musical interests alive
FAQ’s on Majors

What if I’m undecided?
When and how can I change majors?
Should I double major or add a minor?

Our advice to students is to:

- Talk to the faculty advisor
- Talk with any faculty member
- Talk with staff in the Academic Resource Center
- Consult staff in the Dean’s Office
- Explore goals with Office of Career and Professional Development Services
Balancing Study, Work, and Play

STUDY
30-40 hours of studying per week = 4-6 hours each day

WORK
Work-study, Rains Research Assistantships
On- or Off-campus jobs = 10-15 hour per week max

PLAY
Co-curricular activities, Exercise, Friendships, Parties

Time Management  Study-Life Balance
Class Load: 15-18 credit hours per semester

Studying: 2-3 hours for each hour in class

With 16 credits:
- 16 hours in class
- 32 to 48 hours of studying

48 to 64 hours/week

Then add a job and co-curricular activities . . .
Signs of Academic Success

Students are more successful when they:

- Are fully engaged and take a full academic load
- Are adaptable and find the right study-life balance
- Are open to new ideas and experiences
- Assume responsibility for their education
- Capitalize on opportunities
- Work in cooperation with others
- Take on challenges outside their comfort zone
- Seek the Magis
Information about Academic Progress

Students who are struggling may

- Fail an exam
- Avoid going to class
- Receive a mid-term deficiency notice
- Be placed on academic probation

Students who are doing very well may

- Be placed on the Dean’s List
- Be inducted into an honor society

In all cases, notification goes directly to the student
Tracking Academic Progress

Students track their progress through:

- Academic Advising
- **CAPP** (Curriculum, Advising, and Program Planning) - the online degree auditing system for programs at LMU

Parents track their student’s progress through:

- Open communication with their student
What’s a Parent to Do?

- Keep good lines of communication
- Encourage, support, encourage
- Call and visit your sons and daughters
- Send care packages
- Allow room for problems - RESILIENCE
- Sign up for Parent Pride
LMU Supports our Students

- Faculty and other Academic Advisors
- Academic Resource Center
- First Year Experience Mentors
- Residence Assistants and Residence Hall Staff
- Office of Intercultural Student Affairs
- Career and Professional Development Services
- Disability Support Services
- National and International Scholarship Office
- Student Health Services and Psychological Services
- Campus Ministry
Opportunities that Make a Difference

- Study Abroad
- ASLMU
- Student Leadership and Development
- Service Organizations
- Community Service
- Greek Life
- Intramural Activities
- Honors Societies
- Campus Ministry

...to name just a few
Academic Picture: LMU Academic Resources
The Academic Resource Center

Helping LMU students become engaged academic citizens of the university.

310.338.2847
arc@lmu.edu
www.lmu.edu/arc

Programs & Events
Tutoring
University Advising

Three Branches
The Academic Resource Center

from our Google Map

OUR LOCATION
Daum Hall
Which game are we playing?

Your students are still in school, but the game has changed! The ARC helps take their skills from “checkers” to “chess.”
Content tutoring:
Peer-to-Peer
Subject Specific
Small Group Setting

Sample Tutoring Areas:
• Accounting
• Chemistry
• Economics
• Health & Human Science
• Mathematics
• Modern languages
• Physics

Tutoring supplements course instruction

All of our tutors are CRLA certified.

Tutoring

LMU|LA Loyola Marymount University
Peers Help Members:
- Form Groups
- Set Goals
- Stay Accountable
- Reflect on Progress

Study Group Perks:
- Transferable Skills
- Reveal Patterns/Habits
- Friendly Competition
- Rewards for Success
  - e.g. Midterm Survival Packs

Coordinators Teach Approaches to Study Groups, Rather Than Course Content
Writing tutoring:
Peer-to-Peer
For Any Subject
One-on-one Setting

Writing Across the Curriculum
Flexible Writing Availability

Drop-in
in Hannon Library (evening)

By appointment
in Daum Hall (daytime)
ENGL 115 Writing Lab

- Students earn one-unit of credit
- Meet weekly with the same tutor (30 mins/week)
- For any course(s)
- Brainstorming → editing process
- Writing contest winners published
University Advising

Not your student’s primary advisor: optional support for the basics

Advising Support

- Understanding basic tools and how to find them
- Clarifying key policies
- Preparing for future advising sessions
- Exploring majors/minors
- Tailoring our materials for academic skills building via “Kickstart”

Academic Skills Support

KickStart

for students who want an academic boost.

• Making the Transition • Note taking • Test Preparation • Study Schedule •
• Reading Strategies • Advising Basics • Balancing Commitments •
To sign up for Kickstart, have your student contact advising@lmu.edu

To find out more about our 1-unit course with personalized coaching, Please visit the “Kickstart” page on the ARC website.
Important things to know

- All services are included in tuition
- Peer-to-peer support
- Student tutors are recommended by faculty, staff or more advanced tutors
- Students need to be at least a sophomore to tutor
- The ARC is a great place to work!
Your son or daughter should . . .

- Learn his/her graduation requirements & LMU policies
  [http://bulletin.lmu.edu](http://bulletin.lmu.edu)

- Learn to find and read his/her CAPP Report

- *Later this semester:* find his/her registration date & contact the assigned advisor

Your student must take responsibility & initiative

LMU ACADEMIC ADVISING
At this time: academic contact *if needed*

The **Academic Coordinator** or **Associate Dean** of his/her College or School

**Bellarmine College of Liberal Arts**
University Hall 4600

**College of Business Administration**
Hilton 200

**College of Communication & Fine Arts**
St. Robert's Hall 101

**Seaver College of Science & Engineering**
Pereira 100

**School of Film & Television**
Xavier 319
Author Nina Revoyr visits LMU Tuesday, November 3rd!
The First to Go Community is designed for students whose parents have not obtained a bachelor’s degree in the U.S.

Questions? FirstToGo@lmu.edu
Programs We Support
Questions?
WELCOME TO DISABILITY SUPPORT SERVICES (DSS)

Priscilla F. Levine, L.C.S.W., DSS Director
Elmira L. Melgoza, P.P.S., DSS Coordinator
The DSS Mission

- To provide specialized assistance and resources to enable students with disabilities to achieve full access in all aspects of university life.
Types of Disabilities

- ADD/ADHD
- Autism Spectrum Disorder
- Learning Disabilities
- Physical
- Psychiatric
Applying for Accommodations

- Apply early
- Students must self identify
Understanding Post-Secondary Education Law

- Access v. Success
- Request for accommodations must be deemed reasonable depending on the disability
- Documentation provided must present history of disability.
Confidentiality

- All information and documentation are confidential.
- Students may sign a Release of Information for information to be discussed with a third party.
  - The release does not give consent for the 3rd party to act on the student’s behalf.
  - Release is only for exchange of information.
Supporting Students Across Campus

- DSS works closely with the departments below to provide appropriate support and assistance for students with disabilities:
  - Academic Resource Center
  - Office of Career and Professional Development
  - Public Safety
  - Student Health Services
  - Student Housing Office
  - Student Psychological Services
Common Accommodations

- Priority registration
- Extended time on testing
- Testing in a private room
- Closed Captioning
- Access to assistive technology
- Housing
- Note taking
Note Taking

- Great job opportunity
- Work Study is not needed to apply
- Flat rate payment at end of semester
- Take notes for classes currently enrolled in
- Email or copy notes at the DSS office
DSS Info Session

- Tomorrow at 9:00am DSS will have a 30 minute Information and Question & Answer session in the DSS Office, Daum Hall, 2nd floor.
Contact information

Disability Support Services
Daum Hall, 2\textsuperscript{nd} floor
(310) 338-4216

Priscilla F. Levine, LCSW
Director
plevine@lmu.edu

Elmira L. Melgoza, PPS
Coordinator
emelgoza@lmu.edu
First Steps &
Building Blocks
2015 LMU Financial Aid Orientation
Applying for Financial Aid

- It’s not too late to apply for financial aid for the 2015-16 academic year

- Students applying at this time may still receive federal/state assistance

- Free Application For Federal Student Aid (FAFSA)  
  www.fafsa.gov

- More information available online at  
  http://financialaid.lmu.edu
MyAid – Financial Aid planning & award tool for student and parent(s)/guardian(s)
- Current Year Awards and Information
- Missing requirements
- MYAID 24/7 updated nightly throughout the year
- Your student can grant you access
PROWL – University wide system for students to:
- View award and missing requirements
- Accept/Decline offered financial aid
- Check account balance and register for classes
- Information in PROWL is FERPA protected
Your students summer checklist

- Accept/Decline financial aid awards in PROWL
- Complete disbursement requirements before June 30
- Register for classes during orientation
- Early July - Student Accounts will run tuition and fee assessment. Any accepted aid with completed requirements will count toward the balance
  - 50% Fall disbursement and 50% Spring disbursement
- Review MyAid regularly
  - Email notifications will go to student’s LION email account and personal email account
Awards and Disbursement Requirements

- Financial aid awards must be accepted
- Full-time enrollment (12 or more units)
- Federal Loan requires additional documents:
  - Master Promissory Note
  - Entrance Counseling
- Institutional loans require additional documents:
  - Master Promissory Note (MPN)
  - Other forms from loan servicer (ECSI)
- Work study requires student to find employment on campus
- Satisfactory Academic Progress (SAP)
Work Study Programs

- Largest program awarded by Financial Aid Office – requires FAFSA application
- Students are awarded between $2000 - $3200 a year
- Students must work to earn work study award
  - Usually 10-15 hours per week
- Earnings paid directly to student
- Work study earnings reduce need for loans and allows students to contribute to the cost of their education
- Not all work requires work study to be offered
Financial planning & resources available to students and parents:

- MyAid: Financial planning worksheet
- Student Account calculators available at www.lmu.edu/studentaccounts/
- Payment Plans (Student Financial Services)
- Parent PLUS loans
- Using any 529 college savings plan
- Student earned outside scholarships
- Student summer earnings!
Helpful Tips

- Encourage your student to
  - Stay on top of official email from the University
  - Keep open communication with parent
- Don’t wait until the last minute – keep an eye out for important & reoccurring deadlines
- Update the Financial Aid Office if there has been change in family circumstances since you applied for financial aid
Looking Ahead

- Reapply for Financial Aid each year

- Next priority processing deadline: March 2, 2016
  - FAFSA

- 2016-17 award notifications will be sent to the student via MyAid and PROWL in early summer
Contact the Financial Aid Office

Location & Office Hours
Charles Von Der Ahe Building, Suite 270
Monday - Friday 8 a.m. – 5 p.m.
Counseling by walk in and by appointment

Contact Information
Email: finaid@lmu.edu
Website: http://financialaid.lmu.edu
Twitter: @LMUFinancialaid
Telephone: 310.338.2753
Fax: 310.338.2793
Student Financial Services is comprised of 3 departments:

- Student Accounts
- Student Loans
- University Cashier
Dates to Remember

- **July 20**: Payment due date (very important)
- **Aug 31**: Classes Begin!
- **Sep 4**: End of 100% refund
- **Oct 2**: Deadline for insurance waiver

*Warning: Due dates are closer than they appear*
Requirements for payment plans

Registration
• Students must be registered

Financial Aid
• Accept aid and complete all requirements

Institutional Loan Requirements
• Must complete all requirements
A private secure online service allows students and authorized users to:

- Pay tuition & fees
- Set up payment plans
- Make deposits
- Sign up to have refunds directly deposited to a bank account
- View monthly statements
Student Accounts Information

Payment deadline – July 20, 2015
- Pay in full or 1st payment of 5 month plan due
- Late enrollment fee $100.00
- Holds
- Risk losing enrollment

Making a Payment or Payment Plans
- Payment in full by year or semester
- 5 month by semester
- ACH deductions – $50.00 enrollment fee per semester
- Mail-in, electronic check or ATM – $150.00 enrollment fee per semester
Becoming an Authorized User

Authorized users
- Third party access to student account
- Make payments
- Set up scheduled payments
- View monthly statements
- Receive email notifications
Becoming an Authorized User Cont.

Authorized Users

From this page, you can give others (parents, employers, etc.) the ability to access your account information. In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without your written consent. Adding an authorized user is your written consent that an individual may view your account information and make payments on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records, or other personal information.

Current Authorized Users

Add Authorized User

E-mail address of the authorized user:

Would you like to allow this person to view your billing statement and account activity?

Would you like to allow this person to view your payment history and account activity?

Continue  Cancel
Becoming an Authorized User Cont.

Agreement to Add Authorized User

I hereby authorize Loyola Marymount University to grant paul.khoyian@lmu.edu full access to my accounts, including ability to view all billing statements, payment history, and/or make payments accordingly. My payment methods and credit card and/or checking account information will remain confidential and hidden from all other users. I understand that I am still primarily responsible for ensuring that all my accounts are paid on time and in full.

This agreement is dated Tuesday, May 19, 2015.

For fraud detection purposes, your internet address has been logged:

ANY FALSE INFORMATION ENTERED HEREON CONSTITUTES AS FRAUD AND SUBJECTS THE PARTY ENTERING SAME TO FELONY PROSECUTION UNDER BOTH FEDERAL AND STATE LAWS OF THE UNITED STATES. VIOLATORS WILL BE PROSECUTED TO THE FULLEST EXTENT OF THE LAW.

Please check the box below to agree to the terms and continue.

☐ I Agree

[Buttons: Print Agreement, Continue, Cancel]
Available Payment Plans

You are not currently enrolled in a payment plan for the current term. To enroll in payment plans, select Enroll Now.
Plan Enrollment

Select Payment Plan

View available plans for term:

LMU Spring 2015

Select

If plans are available for multiple accounts, you must select both account and term.

Select Payment Plan

PLACE Corps Payment Plan:

This plan is required of all PLACE Corp students and does not require payment for tuition and mandatory fees. However, incidental charges such as but not limited to parking tickets, library fines, and health charges must be paid by bill due date.

5 Month-Automatic Deduction ($50 Enrollment Fee):

This payment plan is a semester plan which allows a student to make five monthly payments by automatic deduction from a checking/savings account.

5 Month-Mail ($150 Enrollment Fee):

This payment plan is a semester plan which allows a student to make five monthly payments by mail, bank wire in-person at the Student Financial Services Office, or through this system on the Payment tab.
### Example of Billing Statement

#### Account Description

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Statement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Account Statement</td>
<td>3/8/12</td>
</tr>
</tbody>
</table>

#### Account Activity Since Last Statement

To sort, click on the desired column header.

---

### Student Schedule/Bill

Loyola Marymount University
1 LMU Drive, Suite 3300
Los Angeles, CA 90045

**University ID:** 931609606
**Due Date:** 04/30/2010
**Statement Date:** 04/21/2010
**Term:** Spring 2010

#### Student Schedule/Bill

<table>
<thead>
<tr>
<th>CRN</th>
<th>SUBJECT</th>
<th>CRSE</th>
<th>SEC</th>
<th>COURSE TITLE</th>
<th>CR</th>
<th>LY</th>
</tr>
</thead>
<tbody>
<tr>
<td>79280</td>
<td>ENGL</td>
<td>110</td>
<td>03</td>
<td>Course Writing</td>
<td>3.00</td>
<td>UG</td>
</tr>
<tr>
<td>79440</td>
<td>MST</td>
<td>100</td>
<td>01</td>
<td>Sports Science</td>
<td>3.00</td>
<td>UG</td>
</tr>
<tr>
<td>79261</td>
<td>MATH</td>
<td>103</td>
<td>03</td>
<td>Quant Skills</td>
<td>3.00</td>
<td>UG</td>
</tr>
<tr>
<td>79542</td>
<td>OMST</td>
<td>100</td>
<td>08</td>
<td>Intro to Public Speaking</td>
<td>3.00</td>
<td>UG</td>
</tr>
<tr>
<td>79223</td>
<td>MATH</td>
<td>102</td>
<td>01</td>
<td>Quantitative Skills</td>
<td>3.00</td>
<td>UG</td>
</tr>
<tr>
<td>77515</td>
<td>AMCS</td>
<td>105</td>
<td>04</td>
<td>History of Ethnic Art</td>
<td>3.00</td>
<td>UG</td>
</tr>
</tbody>
</table>

**Total Credit Hours:** 15.00

---

### Charges

<table>
<thead>
<tr>
<th>CHARGES</th>
<th>CREDITS/ANTICIPATED CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accident Insurance</td>
<td>$117.00</td>
</tr>
<tr>
<td>Communication Arts Lab Fee</td>
<td>$10.00</td>
</tr>
<tr>
<td>Media Fee</td>
<td>$70.00</td>
</tr>
<tr>
<td>Orientation Fee</td>
<td>$107.00</td>
</tr>
<tr>
<td>Recreation Facility Fee</td>
<td>$87.00</td>
</tr>
<tr>
<td>Sickness Insurance</td>
<td>$380.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CREDITS/ANTICIPATED CREDITS</th>
<th>CHARGES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gal Grant B</td>
<td>$600.00</td>
</tr>
<tr>
<td>LMU Grant</td>
<td>$600.00</td>
</tr>
<tr>
<td>Sickness Insurance Waiver</td>
<td>$300.00</td>
</tr>
<tr>
<td>Payment Food Sub EFT Loan</td>
<td>$500.00</td>
</tr>
</tbody>
</table>
Student Accounts Billing

LMU Lion Email account

- Preferred means of communication
- All notifications and reminders sent via email

Paperless Billing

- eStatements sent monthly to LMU Lion email account
- And authorized user’s email
Flexi
• Email flexi@lmu.edu to purchase with excess aid or overpayment

Miscellaneous charges
• Will not be automatically calculated into payment plan
Waiving insurance

• All students registered in 7 or more semester hours will automatically be charged for accident and sickness insurance.
• Accident insurance is mandatory; sickness may be waived.
• Deadline to waive is October 2, 2015.
• [www.aetnastudenthealth.com](http://www.aetnastudenthealth.com)
Student Accounts Online

Accessing the Student Account Center

• Student Accounts website
  www.lmu.edu/studentaccounts

• Via PROWL – MyLMU

Tuition Insurance

• Dewar, Inc

• www.collegerefund.com
  • Select your college
  • Deadline:
    August 30, 2015
Where to find us

Charles Von der Ahe Building, Suite 250

Office hours

• M-F 8:00 am to 5:00 pm
• Phone: 310-338-2711
• FAX: 310-338-2325
• General Email: studacct@lmu.edu
• To request refunds: refund@lmu.edu
• To request flexi: flexi@lmu.edu
• Website: www.lmu.edu/studentaccounts
Questions?
LMU Parking and Transportation

Director – Coby Wagman
Manager – Christopher Lechner
- **Virtual Parking (LPR)**
  - LPR = No physical permits, stickers or hangtags
  - Vehicles must ACCURATELY be registered by their license plate
    - this is how we can tell who has paid and where they can park
  - Errors = parking tickets

- **LMU Park**
  - System Logins → LMU Park
  - No lines, no wait
  - Multiple vehicles
    - 1 vehicle on campus at a time
Payment and Opting-Out

- **Permit Charges**
  - $335 each semester
  - Automatically billed to all students enrolled in 7 or more semester hours

- **Opting-Out of Permit Charges**
  - If you do not want to be charged $335 you must electronically opt-out via LMU Park
  - Opt-Out page will not be available until after July 1, 2015
  - Deadline to opt-out is **September 4, 2015** (add/drop deadline) for a full refund
    - Thereafter, refunds will be processed in accordance to the University’s Tuition Refund Policy
Where do I Park?

- Parking is assigned by housing assignment

  - **Sector 1**
    - Leavey 4,5,6 and O’Malley

  - **Sector 2**
    - Rains and McCarthy

  - **Sector 3**
    - Hannon, Tenderich and McKay

  - **Sector 4**
    - Whelan, Rosecrans, Desmond, Del Rey South and North, Huesman, Sullivan and Doheny

  - **Commuter**
    - No Housing Assignment
Where do I Park? (Continued)

- **Sectors 1 and 2**
  - University Hall P2/P3 and Drollinger Parking Garage

- **Sector 3**
  - Lot-A, Hannon Parking Lot

- **Sector 4**
  - Lot-H, Del Rey Parking Lot and Garage

- **Commuters**
  - Primary Parking Locations
    - University Hall P2/P3
    - Drollinger Parking Garage
    - Lot-A
  - Various smaller lots

> Sector assignments are enforced Mon-Fri, 8am-8pm
- **Parking is enforced 24/7**
  - CVC and LMU regulations
  - Full list of citation violations is available for review online
  - Permit and parking assignments are enforced Mon-Fri, 8am-8pm

- **Towing**
  - 4 or more unpaid citations
  - Revoked/suspended privileges
  - Parked in a reserved area or causing a traffic or a safety issue
I got a parking ticket, now what?

*14 days to pay or submit an appeal

- **Payments**
  - Online through LMU Park with credit card
  - In Person at the Parking Office with cash, check or credit card
  - Mail-in check (no cash please)
  - No charging your student account

- **Appeals**
  - Filed online through LMU Park
  - Upheld, dismissed or reduced

- **Late Fees**
  - Citations not paid within 14 days are automatically charged a 50% late fee and transferred to the student’s account
  - Payments are handled through the Student Financial Services Office
Transportation Alternatives

- **Free Shuttle**
  - AM and PM services to Green Line at Aviation and Imperial
  - Mon-Fri, excluding University Holidays

- **Santa Monica Big Blue Bus**
  - Passes available for purchase through the Parking Office
  - Convenient access at LMU Dr and Lincoln Blvd
  - Connect to other transit agencies
  - Explore the city without the need of a car

- **Carpool Matching**

- **Zipcar**
  - Rent a car by the hour or day
  - Convenient on-campus rental locations
  - Membership Discounts for LMU students
Contact Information

- **Webpage**
  - [www.lmu.edu/parking](http://www.lmu.edu/parking)

- **Parking Office**
  - University Hall, Suite 1766
  - Mon-Fri, 8am-5pm
    - Office is open until 7 pm the first two weeks of each semester

- **Phone**
  - (310) 338-1681

- **E-Mail**
  - parking@lmu.edu
Questions?
Who Lives on Campus?
3,200 STUDENTS in 19 RESIDENCE HALLS

60% of undergraduates live in student housing.

96% of first-year students live on campus.

87% return for their sophomore year.
BENEFITS
OF THE
RESIDENTIAL EXPERIENCE
TRANSITIONING TO COLLEGE LIFE

GETTING CONNECTED AND INVOLVED

ACADEMIC SUCCESS

CONVENIENCE

HOUSING GUARANTEED 1ST & 2ND YEAR
LIVING OPTIONS

FIRST-YEAR
TRADITIONAL STYLE HALLS

High level of interaction

SOPHOMORE
SUITE STYLE HALLS

High level of interaction + privacy

JUNIOR/SENIOR/GRADUATE APARTMENTS

Highest level of autonomy

LEARNING COMMUNITIES & THEME HOUSING

Honors
The Global City
LEAP
PEEC
PEAP

ROAR
LEAD
LAX

Honors
ACE
MESA
RISE
International House

Honors
Graduate

Honors
ACE
MESA
RISE
International House
AMENITIES AND SERVICES

IN THE ROOM

MODULAR FURNITURE
PERSONALIZE YOUR SPACE

WIRELESS INTERNET

CONNECTIONS FOR:
CABLE TV AND INTERNET

IN THE BUILDING

LAUNDRY

VENDING

STUDY LOUNGES

LOUNGES

AREA AND FRONT OFFICES

VISIT THE MOCK ROOM IN DEL REY SOUTH
<table>
<thead>
<tr>
<th>Service</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECURITY</td>
<td>DEPARTMENT OF PUBLIC SAFETY</td>
</tr>
<tr>
<td></td>
<td>310-338-2893</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:dps-mgmt@lmu.edu">dps-mgmt@lmu.edu</a></td>
</tr>
<tr>
<td>LMU DINING</td>
<td>DINING SERVICES</td>
</tr>
<tr>
<td></td>
<td>310-338-2977</td>
</tr>
<tr>
<td></td>
<td>dining.lmu.edu</td>
</tr>
<tr>
<td>PARKING</td>
<td>LMU PARKING AND TRANSPORTATION</td>
</tr>
<tr>
<td></td>
<td>310-338-2893</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:parking@lmu.edu">parking@lmu.edu</a></td>
</tr>
</tbody>
</table>
STAFF

HIGH STAFF TO STUDENT RATIO

STUDENT STAFF POSITIONS
- Resident Advisors
- Front Desks & Area Office Desks
- Facility Assistants
- Programming Assistants
- RHA Executive Board
- Building Council-RHA

LIVE-IN PROFESSIONAL STAFF
- Resident directors (RDs)
- Resident Ministers (RMWs)
- Other Professional Staff
- Faculty in Residence

OPPORTUNITIES FOR LEADERSHIP & INVOLVEMENT
SUMMER TIMELINE

JUNE 28TH
Deadline for application changes

MID–JULY
Room Assignments Email to Student

JULY 22nd
Housing Cancellations Deadline

JULY 26TH
Bed height request deadline

AUGUST 28th
MOVE-IN
*will receive a move-in time (mail home late July)

OPTIONAL MOVE-IN HELP:

http://www.universityandstudentservices.com/85.html#movein
LOOKING AHEAD

ROOMMATES AND ROOM CHANGES
ROOMMATE AGREEMENTS
STAFF RESOURCES
ROOM CHANGES AFTER THE 2ND WEEK OF CLASSES

HOUSING APPLICATION PROCESSES
WINTER BREAK HOUSING
SUMMER HOUSING
HOUSING SELECTION FOR NEXT YEAR (FEBRUARY)

IMPORTANT DATES
DECEMBER 18 AT 8PM-HALLS CLOSE FOR BREAK
JANUARY 9TH AT 1:30PM
MAY 8TH AT 8PM- ALL BUILDINGS CLOSE FOR THE ACADEMIC YEAR
Auxiliary Management/Business Services
LMU OneCard
LMU Mail Distribution Center
LMU Bookstore-Textbooks-AppleStore
Dining Services & Meal Plans
Cable TV-Wireless
Telephone Billing
LMU ID

LIBRARY CARD

LMU Access

. . . . But that’s only the beginning . . .

LMU OneCard
...It’s their “KEY” To The University

- ID Card
- Housing access
- Meal Access - Dining
- Bookstore - Applestore - Follett Purchases
- **Laundry Facilities**
- Copies - Graphic Digital Design
- Postage Stamps - Shipping Parcels
- Printing - Library - Printme Cloud - .10 cents
- Athletic Events Access
- Student Health Services - Purchases
- Movie Tickets, Pizza Delivery, Rec Center Equipment Rental
- **Vending machines**
- ASLMU election tabulation
- Yellow Cab Taxis

LMU OneCard
DEBIT ACCOUNTS

- **Lion Food Plans**
  - L-I-O-N
  - S-Dollars
  - Campus Food Purchases Only
  - Tax Free - Non-Refundable

- **Flexi-Dollars**
  - Used On & Off Campus
  - is sales taxed at 9.25%

**Which Account? Both!**

LMU OneCard
Off Campus – Merchants

- Beach Pizza
- The Counter Burger Restaurant
- Domino's Pizza & delivery
- E-Follett.com (Bookstore)
- Fresh Brothers Pizza
- Islands Restaurant
- Mendocino Farms
- Sugar fish Sushi
- Benny’s Tacos
- Yogolicious
- Subway
- Taj India Palace
- The Slice
- Vinny's Pizza
- Yellow Cab Taxi

- And more……..Approx. 25+ Merchants
- Go to (www.lmu.edu/onecard)
Personal Care

- CCK Nails
- Total Tan
- Sun Studio
- Queen Bee Salon

- Rite Aid

Off Campus Merchants-OneCard
Dry Cleaners (2)

- Rowena’s
- Sparkles/University Laundry

Automotive

- Playa Vista Union 76
- Playa Vista Shell

Groceries

- Bristol Farms Groceries/Bakery/Cafe
- Whole Foods
- Medocino Farms

Apparel

> Jennifer Jeanne Boutique

LMU OneCard
HOW TO ADD ONECARD FUNDS?

- Website - www.lmu.edu/onecard
  - “Manage Your OneCard” 24/7
  - E-Check and Recurring Flexi - Deposits
  - Anyone can make deposits-online
  - Credit Card deposits to Flexi-Dollars
  - OneCard Office – Campus Business Services
  - Value Transfer Stations (VTS)
    - Or
  - Student Financial Services Dept.
  - Student Financial Clearance Process
    - www.lmu.edu/controller/studentaccounts

- Remember – Manage my OneCard website at
  - www.lmu.edu\onecard

- Mobile Phone online ordering through Tapingo

LMU OneCard
Advantages in Using OneCard

By using their LMU OneCard Students can curtail

Credit Card utilization:
- Minimize Credit Card Interest charges
- No Late charges/No Potential risk to credit ratings
- Greater control of where your dollars are spent
- Enhances individual personal security
- Card Value can be augmented by Fin-Aid Credit
- Minimal liability for fraudulent activity by reporting card if misplaced/lost
- Replenishment of value online/app from anywhere
Advantages in Using the LMU OneCard

- Reduces need to carry credit or cash on campus
- Students and authorized users can manage their accounts at:
  - www.lmu.edu/onecard
- Add money value
- Check balances, transactions, and history
- Report Card Lost or Stolen
- Automatically send email notices requesting funds
- Grant authorized users information access
- Success is not having to carry multiple cards around
Students

- Assigned a Campus Mail Box
- Same Mail Box Number While Matriculating
- Boxes located First Floor of University Hall
- Mail Box Number Assignment Letters are Sent after first week in August.

- Note: Address on the back of the Onecard is not the students address.
Format for student address:

- FIRST NAME & LAST NAME (No Nicknames)
- LOYOLA MARYMOUNT UNIVERSITY
- 1 LMU DR MS B-XXXX
- LOS ANGELES, CA 90045-2659

Mail/Packages may be delayed or returned if they are not properly addressed

- Flexi dollars accepted for shipping
- Web Page [http://www.lmu.edu/DC](http://www.lmu.edu/DC)
- United Parcel Service – UPS Carbon Neutral
- (The back of the Onecard is not your campus mailbox)

Mail Distribution Center
Bookstore

- By-Follett Higher Ed. VDA Bldg.
- **Apple** Authorized Reseller Store - Academic Pricing
- E-Follett - Online – All Payments & Flexi

**Online Ordering:**
http://www.lmu bkstr.com

- New / Used / Rental / ETexts Available
- **TextBook** Rental Program @ 50% discount
- Free in store pick-up saves shipping cost
- Save on Used Texts @ 75% of New Price
- Buy Back Re-adopted Texts Each Semester

**LMU Campus Bookstore**
## LMU LA Hospitality

**A World-Class Dining Experience**

<table>
<thead>
<tr>
<th>CERTIFICATIONS + MEMBERSHIPS</th>
<th>STATISTICS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chapman University</td>
<td>18.5</td>
</tr>
<tr>
<td>Loyola Marymount University</td>
<td>20</td>
</tr>
<tr>
<td>Pepperdine University</td>
<td>14</td>
</tr>
<tr>
<td>Pomona College</td>
<td>12.5</td>
</tr>
<tr>
<td>San Diego State University</td>
<td>16.5</td>
</tr>
<tr>
<td>Santa Clara University</td>
<td>13</td>
</tr>
<tr>
<td>UC Irvine</td>
<td>18</td>
</tr>
<tr>
<td>UCLA</td>
<td>19</td>
</tr>
<tr>
<td>USC</td>
<td>16</td>
</tr>
</tbody>
</table>

- ✓ 90%+ Dept of Health Rankings
- ✓ Worker Negotiated Rights
- ✓ City Living Wages
- ✓ Cage-Free Eggs

**Certifications:**
- Green Restaurant - 4 Star
- Marine Stewardship Council Certified
- Gluten Free GREAT Kitchens
- Food Recovery Network Certified
- Fair Trade University Certified
- U.S. Zero Waste Business Council
- Partnership for a Healthier America

**Statistics:**
- Operating hours open per day
- Number of venues
MEAL PLAN OPTIONS

- Designed to meet various consumption
- 4 pre-paid LION Dollar – hybrid AYCE plans
- Convenient OneCard (Student ID) Access
- Mobile food ordering- Tapingo!

All students living in LMU, non-apartment residences, are required to purchase one of the four, non-refundable LION Dollar plans through the Student Housing Selection Process. Commuter Students may enroll also.
<table>
<thead>
<tr>
<th>PLAN</th>
<th>PRICE</th>
<th>LION DOLLARS</th>
<th>LION POINTS (Community Table AYCE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>L</td>
<td>$4,400</td>
<td>$3,380</td>
<td>All Access-Premier</td>
</tr>
<tr>
<td>I</td>
<td>$3,600</td>
<td>$3,050</td>
<td>32 / Semester</td>
</tr>
<tr>
<td>O</td>
<td>$3,200</td>
<td>$2,920</td>
<td>16 / Semester</td>
</tr>
<tr>
<td>N</td>
<td>$2,800</td>
<td>$2,800</td>
<td>O points $9.99 per entry</td>
</tr>
<tr>
<td>S</td>
<td>Supplemental</td>
<td>Purchase “S” dollars in any increment &amp; save!</td>
<td>O points $9.99 per entry</td>
</tr>
</tbody>
</table>

- All unused Lion Points are forfeited at the end of each semester.

- Each Lion Point allows one entry into Community Table (All You Care to Eat, Crimson Lion Endless Salad, Concessions Endless Popcorn & Drink).

- Community Table is offered at dinner hours Thursday and Friday and at brunch Saturday and Sunday in the Lair Marketplace.
LION PLANS 2015-2016

- Plans are Non-Refundable – Sales Tax Exempt
- Save! 9.25% tax on each LION Dollar Purchase
- Savings available to Apartment Residents & Commuter Students also!
- Supplemental Non-Refundable ‘S’ also tax exempt
  - (S plan extends LION plan value and S value carry’s forward 100%)
- On Campus Food Only locations + Dominos

LMU Hospitality
Which to purchase? Required for Residence Halls

Spring 2015 Plan Enrollees-AYCE 88% usage
- L 303 (Premier Value)
- I 757 (Medium Value)
- O 852 (Better Value)
- N* 713 (Economy Value)

Unused retail dollar balances forfeited at July 31st

Unused Meal AYCE Access Points expire each semester on last day of finals and new points are added to start the next semester

* N,S, or Flexi pay $9.99 at AYCE per entry

LMU Hospitality
LMU Digital Cable TV

95 Digital Channels + HBO/HBOgo

- HD Channels/Online Guide
- 4 Local LMU Channels
- Recommend LCD Digital Equip.
- Cost included in Housing Lease

HD Cable TV
Telephone/Wireless/Printing

- Monthly online bill - pbn controlled
- Notified by LMU E-Mail
- Provide your own landline phone
- Wireless Phone Coverage - Sprint/At&t/T-Mobile Towers
- Wifi Printme - 8 locations

http://www.lmu.edu/about/services/cbs/telephone/student.htm
Questions
“Good grades and good health go hand in hand.”

Katie Arce, MSN, MPH, FNP-BC

Director, Student Health Center
The Student Health Services (SHS) is a full service medical office.

We are accredited by the Accreditation Association for Ambulatory Health Care.
Student Health Services

OUR LOCATION
F. Patrick Burns Recreation Center, north side, ground level

HOURS OF OPERATION
Monday - Friday 8 am to 5 pm
Wednesdays 8 am to 7 pm

OUR TEAM
A board Certified Internist (MD)
Certified Nurse Practitioners
Registered Nurses, X-ray Technologist
Medical Assistants
Support staff
Services Offered

We offer a wide range of primary healthcare services including:

- Treatment for common illnesses and injuries such as respiratory conditions, skin problems, musculoskeletal injuries, stomach ailments, vaccinations and allergy injections.
- Students who require more specialized treatment are referred to our network of nearby specialists in the community.

Confidentiality:

Health information is protected information and held strictly confidential. Health records are kept separate from other university records. Health records for students 18 yrs. or older will not be released without the student’s signed permission.

Who Is Eligible?

All full time students enrolled in 6 or more units are eligible for our services.
What About Costs?

• No charge for the health care provider’s professional services
• Expenses may be incurred for:
  – laboratory tests, x-rays and other procedures
  – medicines
  – medical supplies
• Charges are applied to the student’s account.

• The Student Health Services (SHS) does not require proof of health insurance for students to be seen and treated in the health center.

• SHS does not submit claims or bill health insurance plans directly.

• SHS can provide an itemized list of charges for student to submit a claim to their health insurance plan for reimbursement.
SHS requires the following health-related documents upon entry to the University:

- Proof of two measles, mumps, and rubella (MMR) vaccine
- Tuberculosis Screening Questionnaire and if necessary, a TB test in the past 12 months (targeted testing)
- Consent for Treatment or if a minor, Consent for Treatment of a Minor
- Notice of Privacy Practices
Students can meet the entrance requirements by following these two easy steps:

1. Log in to the Student Health Services (SHS) Portal * by visiting my.lmu.edu choose “System Log ins” and then select “MyHealth”.
   Once in the portal, click the “Forms” tab on the left side and complete the following online forms:
   - Immunization Information Entry Form
   - Tuberculosis Screening Questionnaire
   - Consent for Treatment Form or if a minor, download the Consent for Treatment of a Minor and have it completed by a parent or guardian.
   - Notice of Privacy Practices

* Only registered and enrolled students can access the SHS patient portal.
Welcome, Test1 Patient | Logout

You last logged in 5/18/2015 11:47:51 AM

- You have 6 unread secure messages.
  [Go to Messages]

Welcome LMU LIONS! To use this portal, please see the links to the left side of the screen. If you have any difficulty, please contact Student Health Services at 310.333.2881.

PLEASE REMEMBER THAT YOUR PERSONAL HEALTH INFORMATION IS CONFIDENTIAL. WE STRONGLY RECOMMEND THAT YOU DO NOT SHARE YOUR LOGIN IDENTIFICATION NAME AND/OR PASSWORD WITH ANYONE ELSE.

You are seeing this link because your patient record is configured as a testing record.

[Version: 12.6.332] [Connection Service: 12.6.0.3108]

YOUR HEALTH IS OUR PRIORITY
Welcome, Test1 Patient | Logout

Our Patient Portal

Entrance Medical Forms

Name: Test1 Patient
School: Loyola Marymount University
ID Number: 7001

Before you begin your studies at Loyola Marymount University, we recommend you complete the forms listed below.

- Consent for Treatment
- Download Forms
- Health History Form
- Immunization Information Entry Form
- Notice of Privacy Practices
- Tuberculosis (TB) Screening Questionnaire

Prior to opening these pages to complete your entrance requirements:

1. Gather your health records, including medication and immunization records.
2. Review your records and your family health history with family members.

Form Name
Consent for Treatment
Download Forms
Health History Form
Immunization Information Entry Form
Notice of Privacy Practices
Tuberculosis (TB) Screening Questionnaire

Status
Not Yet Complete:
Please provide the requested information with special attention to the required fields.

YOUR HEALTH IS OUR PRIORITY

Loyola Marymount University Los Angeles
2. **Submit these Documents to SHS**
   a. Vaccine records showing proof of 2 MMRs
   b. Proof of a negative TB skin test (PPD) in the past 12 months if you answered yes to any of the items on the Tuberculosis (TB) Screening Questionnaire. If you have a positive TB skin test, you must submit proof of a negative chest X-ray or a negative blood test (interferon gamma release assay).
   c. Consent for Treatment of a Minor (if under 18 years old).

You may submit these records:
- In person to the SHS office: F. Patrick Burns Recreation Center Building, north side, ground level.
- Mail: 1 LMU Drive, MS 8455, Los Angeles, 90045
- Fax: 310.338.4417
- Email: LMUHealth@lmu.edu
Recommended Vaccinations

- Additional Recommended Vaccinations include:
  - Meningitis vaccination
  - Varicella (chicken pox) vaccination
  - Hepatitis A & B vaccinations
  - Tdap (tetanus, diphtheria, pertussis) vaccination
  - Human Papilloma Virus Vaccination
  - Annual Influenza vaccination

- SHS will conduct community immunization clinics for influenza during the fall and early winter.
After Hours Care

Students are advised to call Public Safety
310.338-2893

LMU Emergency Medical Technicians (EMTS) will respond to assess and treat minor injuries and illnesses.

If the health concern is more serious, the student may be directed to the nearest urgent care clinic or if it is emergent, 911 will be called and the student will be transported to the nearest hospital emergency department.

A list of nearby urgent care and emergency care facilities is posted on our web site: www.lmu.health/edu

Encourage your student to carry their health insurance ID cards at all times.
Pre-existing Health Conditions/Concerns

Request a letter from the treating health care provider(s) which includes:

- A summary of the diagnosis and treatment of the condition
- Recommendations for on-going evaluation and care

Please send (mail, email, fax) the medical summary to either:

Katie Arce, FNP (Karce@lmu.edu)
and/or
Dan Hyslop, MD (Dhyslop@lmu.edu)

Student Health Services
1 LMU Drive
Los Angeles, CA 90045
Phone: 310.338.2881
Fax: 310.338.4417