Parent Summer Checklist

<table>
<thead>
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<th>JULY</th>
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| July 1: Student Accounts Bill mailed | Please note this will be the only bill that will be mailed all subsequent bills will be eBills.  
Visit the Student Accounts website or call (310) 338-2711 to learn more about the budget calculator, refunds and Important Dates and Deadlines. |
| July 1: Student Accounts Insurance Waiver available on Aetna Student Health | Go to Aetna Student Health website.  
At the top of the page, go to “Find Your School” – type in Loyola Marymount University.  
Click on “Waive: Student Health Insurance Plan”.  
Follow instructions to complete – be sure to have your health insurance ID card and plan description as you complete the waiver. |
| July 1: Opt-out of Student Parking available | If a student chooses not to bring a vehicle on campus, they can opt-out of a parking permit.  
To opt-out, please log into MyLMU and select LMU Park from “System Logins” drop down menu at the top of the page.  
The deadline to opt out of student parking is September 4, 2015. |
| July 2: Student Accounts Authorized User available | In order to access your child’s student account, your student must add you as an authorized user. Below are instructions on how to complete this process. Please refer to the attached PDF document for more information.  
Your student must log into the Student Account Center. This is also accessible via MyLMU and PROWL.  
Click on “Authorized Users” on the tool bar on the top of the page.  
Click on “Add an Authorized User”.  
Complete the “Add an Authorized User” information.  
You will receive a confirmation e-mail with instructions on how to validate your login and password. |
| July 15: Student Health Immunization and Consent for Treatment Form deadline | See attached instructions document to complete. Below are your options to submitting documents:  
Mail to:  
Student Health Services  
1 LMU Drive – MSB 8455  
Loyola Marymount University  
Los Angeles, CA 90045  
Scan and e-mail to: lmuhealth@lmu.edu |
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
<th>Instructions/Notes</th>
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</thead>
<tbody>
<tr>
<td>July 19</td>
<td>Student Accounts Payment Plan deadline</td>
<td>Visit the Student Accounts website or call (310) 338-2711 to learn more about the budget calculator, refunds and Important Dates and Deadlines. Please refer to the attached PDF document for more information.</td>
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<tr>
<td>July 20</td>
<td>Student Accounts First Payment deadline</td>
<td>Visit the Student Accounts website or call (310) 338-2711 to learn more about the budget calculator, refunds and Important Dates and Deadlines. Please note: if your student is not registered for classes, the tuition will not be posted to the student's account. The best estimate for total costs is through the budget calculator. Have you thought about whether you will need to consider tuition insurance? If your student has experienced health concerns or has a chronic illness, you may want to consider purchasing the tuition insurance.</td>
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<td>July 22</td>
<td>Student Housing Cancellation deadline</td>
<td>For more information, please contact the Student Housing Office: Phone: 310.338.2963 Email: <a href="mailto:housing@lmu.edu">housing@lmu.edu</a> Website: Click here</td>
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<tr>
<td>July 26</td>
<td>Student Housing Bed Configuration Request deadline</td>
<td>Student must complete online. For more information, please contact the Student Housing Office: Phone: 310.338.2963 Email: <a href="mailto:housing@lmu.edu">housing@lmu.edu</a> Website: Click here</td>
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<tr>
<td>AUGUST</td>
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<td>August 1</td>
<td>Microfridge Order deadline</td>
<td>Microfridge orders are placed through Collegiate Concepts.</td>
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<td>August 6-10</td>
<td>Distribution Center Mailbox Assignment emailed</td>
<td>Students are assigned a mailbox assignment number (MSB#) to ship packages to LMU. Students will be contacted via their Lion e-mail account to receive their mailbox assignment number. For more information, please contact the Distribution Center Office: Phone: 310.338.3797 Email: <a href="mailto:dchd@lmu.edu">dchd@lmu.edu</a></td>
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<tr>
<td>August 13-17</td>
<td>Distribution Center Package Shipments</td>
<td>Ship packages to LMU no more than 14 days ahead. See above section for more information regarding your student's mailbox assignment. Bed Bath and Beyond provides a service for you to order and have merchandise held at the store to pick up when you arrive. Shop online and have merchandise sent to either: Store #1032 8820 South Sepulveda Blvd. Westchester, CA 90045 Store#1063 10822 Jefferson Blvd. Culver City, CA 90230</td>
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</tbody>
</table>
### August 17: Off Campus Student Life Verification available
- All students living off campus are required to complete the Off Campus Student Life verification process.
- Students will be contacted via their Lion e-mail account with instructions on how to complete the process.
- The deadline to complete the verification process is September 14, 2015.
- For more information, please contact the Off Campus Student Life department:
  - Phone: 310.568.6262
  - Email: ocsl@lmu.edu
  - Website: Click here

### August 28-30: Welcome Weekend & August Orientation
- Stay tuned for a future Parent Pride article on how to prepare for your arrival for August Move-In and Welcome Weekend!
- Freshmen students are required to attend mandatory Orientation sessions during Welcome Weekend. View the August Orientation Schedule for more information.

### August 31: First Day of Classes
- Bookmark the Academic Calendar Schedule.
- Bookmark the Final Exam Schedule.

### SEPTEMBER

**September 4: Last day to add/drop classes and get 100% refund**
- Other refund dates:
  - last day for 90% refund is 9/10/15
  - last day for 70% refund is 9/17/15
  - last day for 50% refund is 9/25/15
  - last day for 25% refund is 10/23/15
  - There are no refunds after 10/23/15

**September 4: Opt-out of Student Parking deadline**
- If a student chooses not to bring a vehicle on campus, they can opt-out of a parking permit.
- To opt-out, please log into MyLMU and select LMU Park from "System Logins" drop down menu at the top of the page.

### OTHER INFORMATION

**Will your student be under the age of 18 when they begin at LMU in the fall semester?**
- Students under the age of 18 years old need parent permission/authorization to utilize Student Health Services and Campus Recreation. Please see attached instructions on completing the Consent for Treatment form for the Student Health Services and the Department of Campus Recreation Waiver to use recreation facilities.

**Does your student have an identified disability?**
- Students must provide documentation from a licensed professional.
- Services are offered to students who have established disabilities under state and federal laws.
- Contact the Disability Support Services (DSS) office at 310.338.4216 or their website.

**LMU Emergency Alert System – Students**
- Students can receive emergency communication by completing the LMU Alert link.

**LMU Emergency Alert System – Parents**
- Parents can receive emergency communication by completing the LMU Alert link.